

# Polish Hill Arts Festival ♦ 2015 Artists Market Application

Please print clearly!

Name \_\_\_\_\_

Business name, if different from above \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email address \_\_\_\_\_

Website (if you have one) \_\_\_\_\_

Type of Work \_\_\_\_\_

-- Include up to five images showing your work. We prefer that you email images (no larger than 6 inches and 200 dpi) or send a link to a website, Etsy page, or something like that. You can mail printouts (but again, no more than five images.) If the application is for multiple artists, please show examples of each person's work.

-- Please make sure that phone numbers and email addresses are clear and legible, or we will not be able to contact you.

-- **Do not** send payment with your application.

## To submit by mail:

Polish Hill Civic Association  
Arts Festival 2015  
3060 Brereton Street  
Pittsburgh PA 15219

## To submit digitally:

leslie@phcapgh.org

**The postmark (or email date) deadline for the application period is May 16.** We will let you know by June 1 if you've been accepted for a vendor spot.

**For additional information, please read the vendor information sheet. If you have additional questions, email [leslie@phcapgh.org](mailto:leslie@phcapgh.org) or call 412-681-1950.**

## Polish Hill Arts Festival 2015

### Vendor information for artists and craftspeople

--> Keep this sheet for your reference! <--

#### **Applications must be received by May 16.**

Applications can be mailed, emailed, or dropped off at our office at 3060 Brereton Street.

#### **Vendor fee**

*(Do not send payment until you have been informed that your application has been accepted.)*

**\$40** Bring your own setup (tent, table, chairs). Spaces are about 10-12 feet wide.

**\$60** If we provide tent space, an 8' table, and a chair. These spaces are just 8 feet wide and there is no additional room for additional racks, tables, etc. These spaces are limited.

#### **Space and setup**

1. The festival is from noon to 9:00 p.m. and takes place on Brereton Street between 30th and Dobson streets. The block-long festival area will be closed to all traffic from 10 a.m. to 10:00 p.m. Vendors must unload at the barriers, then park elsewhere. We will have volunteers on hand if you need help unloading.

2. Vendors should arrive by 10:30 am and should be completely set up at noon when the festival starts. We ask that vendors remain set up until at least 7:30 pm. The live music continues until 9:00 or a little later so the festival is busy into the evening.

#### **Other information**

1. The festival is a family and kid-friendly event. Please be sensitive to this when selecting work to exhibit.

2. The festival is non-commercial, non-political, and secular. No advertising, promo items, political or religious material may be displayed or distributed.

3. Mass produced products, commercially packaged items, or items purchased to resell are not permitted. Any vendor selling such items will be asked to put them away. If you are uncertain as to whether items you wish to sell or distribute might fall into this category, please check with us.

**If you have questions that are not addressed here, please contact festival coordinator Leslie Clague at 412.681.1950, or email [leslie@phcapgh.org](mailto:leslie@phcapgh.org).**